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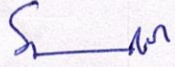
No 3586/Dupl/PC/DGAQA/Adm-III

27 Apr 2018

All Field Establishments of DGAQA
MSQAA, Hyderabad
SSQAG, Hyderabad

GUIDELINES FOR ISSUE OF DUPLICATE PENSIONERS IDENTITY CARD

1. Ref this HQ letter No 3586/1/Retd/DGAQA/Adm-III dt 23 Feb 2016.
2. Services of issuing laminated PVC Pensioners Identity card to retiring/retired employees of DGAQA were commenced vide this HQ letter dt 23 Feb 2016. Since considerable time has passed since issue of first card, requests are being received in the HQ for issue of duplicate cards as the original card might have been lost /misplaced /stolen/broken. In order to facilitate issue of duplicate pensioners Identity Cards to the pensioners, the following guidelines are issued:-
 - (i) If the card has been stolen/misplaced, application as per the format issued vide letter dt 23 Feb 2016 alongwith a copy of FIR lodged, will have to be submitted. Besides, a copy of the original I card will also be required. If the pensioner does not possess copy of original I card, the serial number of the original card should be mentioned in the application for issue of duplicate card.
 - (ii) A DD/IPO for Rs 100/- favouring '**Accounts Officer, HQ DGAQA**' and payable at New Delhi to be enclosed with the application.
 - (iii) Original I Card to be enclosed with the application if he same has been broken/disfigured.
3. All DGAQA pensioners whose original card has been stole/broken/disfigured, may get duplicate card issued by applying for the same as per instructions mentioned above.


(SC Badola)
Dy Dir/Coord & Fin

Copy to:-

All DDGs

All Group Heads in HQ DGAQA

✓IT group: For uploading on official website