

Government of India
Ministry of Defence,
Department of Defence Production,
New Delhi - 110011.
The 25th Apr 2007

To,

The Director General Aeronautical Quality Assurance
New Delhi - 110011

DELEGATION OF ADMINISTRATIVE AND FINANCIAL POWERS TO DGAQA

Sir,

1. I am directed to convey the sanction of the competent authority to the delegation of Financial Powers as shown in the Schedule annexed to this letter to the Director General Aeronautical Quality Assurance and to other functionaries of DGAQA organisation including MSQAA at various levels. This schedule supercedes financial powers delegated vidé Ministry's letter No. DTD&P(Air)/1002/6/Accts/9370/D(R&D) dated 21 Oct 1972 and amendments there to.

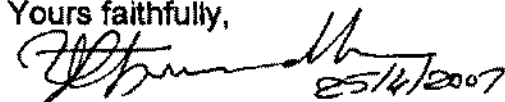
2. These powers will be exercised in conformity with the relevant Rules and Orders and also subject to the directives of the Government with regard to economy in expenditure, etc., issued from time to time.

3. Exercise of these powers will be subject to availability of funds under the respective budget heads.

4. Administrative powers will be exercised by Director General, Aeronautical Quality Assurance as given in the Ministry of Defence letter No. DTD&P(Air)/1002/6/Accts/9370/D(R&D) dated 21 Oct 1972 and other letters issued on the subject.

5. This issues with the concurrence of Defence (Finance) vide their ID No. 421/IFDP-II/2007 dated 18/04/2007.

Yours faithfully,


25/4/2007

(V Sethumadhavan)

Under Secretary to the Government of India

Copy to: -

Ministry of Defence/D(HAL)

Ministry of Defence (Fin)/IF(DP-II)

The Controller General of Defence Accounts

Director of Audit, Defence Services.

The Principal Controller of Accounts (Fys), Kolkata

All the Principal Controllers/Controllers of Defence Accounts.

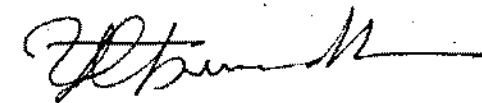
Spares - 10 copies.

Annexure to Govt. of India, Ministry of Defence letter
No. 1002/06/DGAQA/Accts/ /D(HAL)
dated The 25th April 2007

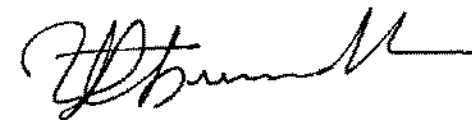
MINISTRY OF DEFENCE
DEPTT OF PRODUCTION

SCHEDULE OF FINANCIAL POWER
FINANCIAL POWERS OF DIRECTOR GENERAL OF AERONAUTICAL QUALITY ASSURANCE
AND DEPUTY DIRECTOR GENERAL IN FIELD / DIRECTORS / P.Sc.O / SSO-I / SSO-II
WHEN DESIGNATED AS HEAD OF FIELD ESTABLISHMENT OR DETACHMENT

Sl. No.	Item/Nomenclature	<u>Extent of Powers Delegated to Head of Office</u>					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Direct Purchase of Stores (Sanction and procurement) a) For items not covered by Rate/Running contract (common user items) b) For items covered by a Proprietary Article Certificate (OEM Items only)	Rs 1 Lakh per item or number of similar items purchased at any one time Rs 5 Lakhs per item in each case for items issued by a Proprietary Article Certificate.	Rs 80,000/- in each case.	Rs 40,000/- in each case.	Rs 20,000/- in each case.	Rs 20,000/- in each case	Rs 10,000/- in each case
			-	-	-	-	-



Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
2	<p>Direct (Local) Purchase of</p> <p>(a) Stationery other than Special Stationery (For computer stationery / consumable /spares please see Sl. No. at 33)</p> <p>b) Special Stationery, stores for Workshops, Laboratories and drawing offices etc.</p>	<p>Rs 20,000/- per transaction & upto Rs 1 Lakh in a year.</p> <p>Rs 5,000/- per annum each for HQrs and field estts.</p>	<p>Rs 10,000/- per transaction and upto Rs 50,000/- in a year.</p> <p>Rs 2,000/- per annum per establishment.</p>	<p>Rs 5,000/- per transaction and upto Rs 20,000/- in a year.</p> <p>Rs 1,000/- per annum.</p>	<p>Rs 1000/- per transaction and upto Rs 5000/- in a year.</p> <p>—</p>	<p>Rs 1000/- per transaction and upto Rs 5000/- in a year.</p> <p>—</p>	<p>Rs. 500/- per transaction and upto Rs. 2500/- in a year</p> <p>—</p>

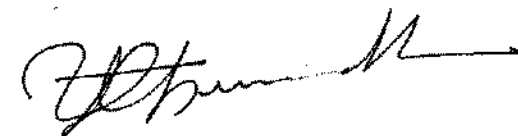


Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
3	<p>Direct(local) purchase of scientific and technical books/ journals/ other books as under..</p> <p>(a) Foreign origin which are available in India.</p> <p>(b) Indian origin publications</p>	<p>Full Powers.</p> <p>Full Powers.</p>	<p>—</p> <p>Rs. 10,000/- per annum</p>	<p>—</p> <p>Rs 5,000/- per annum. but cost of each book not exceeding Rs. 1000/-.</p>	<p>—</p> <p>Rs 3,000/- per annum but cost of each book not exceeding Rs. 750/-</p>	<p>—</p> <p>Rs 3,000/- per annum but cost of each book not exceeding Rs. 750/-</p>	<p>—</p> <p>Rs.2500/- per annum but cost of each book not exceeding Rs. 500/</p>



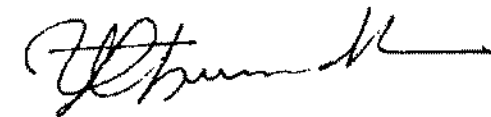
Sl. No.	Item/Nomenclature	<u>Extent of Powers</u>					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
4	a) Purchase / Repair / AMC of all types Office equipment (except Computers), General Purpose Office appliances and Conference Room Equipment etc. (including Recurring and Non – recurring items) NOTE : For computer purchases / repair /AMC of all kinds and for sanction of OJT items (please see items covered under 32 and 34).	DG: Rs. 50,000/- per transaction	Rs.25000/- per transaction subject to a maximum of Rs. 50,000/- per year	Rs 10,000/- subject to a maximum of Rs. 25,000/- per year	Rs 5,000/- subject to a maximum of Rs.10,000/- per year.	Rs 5,000/- subject to a maximum of Rs.10,000/- per year.	Rs. 2,500/- subject to a maximum of Rs. 5,000/- per year
5	Local purchase of uniform protective cloth including raw materials for issue to eligible employees	--	Full Powers	Full Powers	Full Powers	Full Powers	--

Sl. No.	Item/Nomenclature	<u>Extent of Powers</u>					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
6	Cash Purchase of Stores.	Rs 15,000/- per transaction or a number of similar items purchased at a time.	Rs 3,000/- per transaction or a number of similar items purchased at a time.	Rs 2,000/- per transaction or a number of similar items purchased at a time.	Rs 1000/- per transaction or a number of similar items purchased at a time.	Rs 1000/- per transaction or a number of similar items purchased at a time.	Rs. 500/- per transaction or a number of similar items purchased at a time.
7	Dispatch of Stores by other than the cheapest route,	Rs 10,000/- per Case.	Rs 5,000/- per Case.	Rs 2500/- per Case.	Rs. 2000/- per case	Rs. 2000/- per case	Rs. 1000/- per case
8	Loan issue of uncontrolled equipment/stores for experimental purpose	Upto book value not exceeding Rs. 50,000/- per annum	Upto book value not exceeding Rs 25,000/- per annum	Upto book value not exceeding Rs 15000/- per annum	Upto book value not exceeding Rs 10,000/- per annum	Upto book value not exceeding Rs 10,000/- per annum	Upto book value not exceeding Rs 5000/- per annum

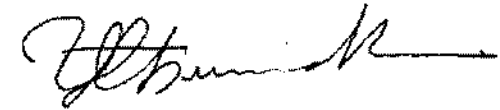


Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
9	<p>Getting official printing work done <u>through private printing press</u> :-</p> <p>(a) Printing works of standard forms / reports.</p> <p>(b) Non-standard forms/ reports.</p>	<p>Rs 50,000/- per transaction each for Hqrs & Estts.</p> <p>Rs 5,000/- per transaction for both Hqrs & Estts.</p>	<p>Rs 30,000/- per annum per estt</p> <p>--</p>	<p>Rs 15,000/- per annum</p> <p>--</p>	<p>Rs 5,000/- per annum</p> <p>--</p>	<p>Rs 5,000/- per annum</p> <p>--</p>	<p>Rs. 2500/- per annum</p> <p>--</p>
10	Carrying out binding works, on contract basis	Rs 10,000/- per annum.	Rs 5,000/- per annum	Rs 2,500/- per annum.	Rs 1,500/- per annum	Rs 1,500/- per annum	Rs. 1000/- per annum
11	Power to indent any equipment/store from the stocks of the three services. (On Book Adjustment)	Full Powers	--	--	--	--	--
12	Loan receipt of stores / equipments from three services and Ordnance Depot	Upto 3 years and not exceeding Rs. 2 lakh per item.	--	--	--	--	--

Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
13	Transit Insurance of Stores/Eqpt. through public sector insurance companies	Full Powers.	Full Powers.	--	--	--	--
14	Transportation of material/ equipment by Road	Full Powers.	Full Powers.	Rs 10,000/- per transaction.	Rs. 5000/- per transaction	Rs. 5000/- per transaction	Rs. 2500/- per transaction
15	Placing of development orders/contracts on public sector undertakings/trade for establishing indigenous substitute of Aircraft Stores, general stores etc.	Upto Rs. 2 Lakhs per project without the recommendation of Tech Committee in respect of orders on trade and Rs. 5 Lakhs for orders on Defence PSUs/ Public Sectors with the advice of Tech Committee.	--	--	--	--	--

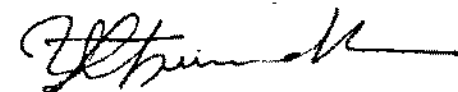


Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
16	Payment on account of charges payable for periodical repairs/ overhaul/ AMC of Test eqpt / machines held by DGAQA (other than items mentioned at Sl. No 4 and 32.	Rs 20,000/- in each case.	Rs 5,000/- in each case.	Rs 2,500/- in each case.	—	—	—
17	Sanction of expenditure for minor repair/ overhaul of Motor Vehicles held on charge of HQ, DGAQA and Field Establishments.	Rs 20,000/- at a time & up to a maximum of Rs 40,000/- per vehicle per annum.	Rs 5,000/- /- at a time & up to a maximum of Rs 25,000/- per vehicle per annum.	Rs 2,000/- at a time & up to a maximum of Rs 20,000/- per vehicle per annum	Rs 1,000/- at a time & up to a maximum of Rs 15,000/- per vehicle per annum.	Rs 1,000/- at a time & up to a maximum of Rs 15,000/- per vehicle per annum.	Rs. 1,000/- at a time & upto 10,000/- per vehicle per annum

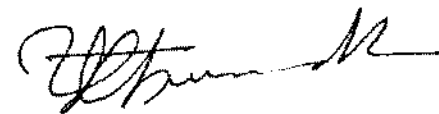


Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
18	<p>Works:</p> <p>(a) Power to Acceptance of necessity and accord admin approval for new or existing original works</p> <p>(b) Power to accept necessity and accord admin approval for provision of special office furniture.</p>	<p>(i) <u>Authorised work</u> up to Rs 15 Lakhs in each case.</p> <p>(ii) <u>Special works</u> up to Rs 5 Lacs in each case.</p> <p>Up to Rs 2 Lacs in each case.</p>	<p>(i) <u>Authorised work</u> up to Rs 2 Lakhs in each case.</p> <p>(ii) <u>Special works</u> up to Rs 1 Lacs in each case.</p> <p>Up to Rs 50,000/- in each case.</p>	<p>(i) <u>Authorised work</u> up to Rs 50,000/- in each case.</p> <p>(ii) <u>Special works</u> up to Rs 50,000/- in each case.</p> <p>Up to Rs 25,000/- in each case.</p>	<p>(i) <u>Authorised work</u> up to Rs 25,000/- in each case.</p> <p>(ii) <u>Special works</u> up to Rs 25,000/- in each case.</p> <p>Up to Rs 15,000/- in each case.</p>	<p>(i) <u>Authorised work</u> up to Rs 25,000/- in each case.</p> <p>(ii) <u>Special works</u> up to Rs 25,000/- in each case.</p> <p>Up to Rs 15,000/- in each case.</p>	<p>(i) <u>Authorised work</u> up to Rs 10,000/- in each case.</p> <p>(ii) <u>Special works</u> up to Rs 10,000/- in each case.</p> <p>Up to Rs 10,000/- in each case.</p>
19	Power to sanction imprest or permanent advance.	<p><u>DG:</u> Amount as recommended by CDA concerned.</p> <p><u>For HQ, DGAQA :</u> A provision of Rs. 10,000/- has been made for initial two years, after two years, the amount will be considered based on the recommendation of PCDA, New Delhi</p>	--	--	--	--	--

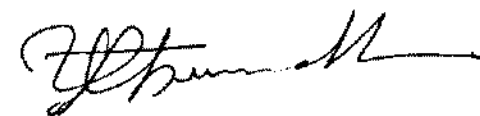
Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
20	Power to write off losses of stores <u>not</u> due to theft, fraud or neglect.	Rs 10,000/- in each case.	Rs 2,000/- in each case (however report will be sent to DG, AQA for information).	--	--	--	--
21	Power to write off losses of Office Equipt. / Office vehicle <u>not</u> due to theft, fraud or neglect.	Rs 10,000/- in each case.	Rs 2,000/- in each case	--	--	--	--
22	Power to write off losses of stores due to theft, fraud or neglect .	Rs 2,000/- in each case.	--	--	--	--	--
23	Power to write off losses of Office Eqpt. / Office vehicle due to theft, fraud or neglect.	Rs 5,000/- in each case	--	--	--	--	--
24	Power to write off losses of public money <u>not</u> due to theft, fraud or neglect. in Field Establishments	Rs 2,000/- in each case	--	--	--	--	--
25	Powers to write off losses of public money due to theft, fraud or neglect in Field Establishments	Rs 1,500/- in each case	--	--	--	--	--



Sl. No.	Item/Nomenclature	<u>Extent of Powers</u>					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
26	Power to dispose of audit objection arising out of breaches of Rules and Regulations.	Rs 2,000/- in each case in consultation with C&DA _s for FEs. For HQ cases, matter to be referred to Ministry	--	--	--	--	--
27	Legal Charges including Fees to Govt. Pleader	Full powers	--	--	--	--	--
28	Sanction of expenditure towards conducting and organising technical meetings / conferences / seminars etc.	Rs. 10,000/- per occasion	Rs 5,000/- per occasion	--	--	--	--
29	Contingent / miscellaneous expenditure (other than items mentioned at Sl. No 27 & 28).	Rs. 50,000/- per transaction (both for recurring and non-recurring) at a time.	Rs. 5,000/- per item/ number of similar items at a time.	Rs. 3,000/- per item/ number of similar items at a time.	Rs. 1,000/- per item/ number of similar items at a time.	Rs. 1,000/- per item/ number of similar items at a time	Rs. 500/- per item/number of similar items at a time.



Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
30	Sanction of expenditure for payment of training/course/delegation fee etc in r/o Officers/Tech & Scientific Staff of the Organisation who are deputed to attend Seminars, symposium, conference etc. related to science within the country Note : Subject to approval of course from DG, AQA	Full powers.	Rs 5000/- for training courses & Rs 10,000/- for registration/ tuition fee in each case.	Rs 1000/- for training courses & Rs 2000/- for registration/ tuition fee in each case.	Rs 500/- for training courses & Rs 1000/- for registration/ tuition fee in each case.	Rs 500/- for training courses & Rs 1000/- for registration/ tuition fee in each case.	Rs 500/- for training courses & Rs 1000/- for registration/ tuition fee in each case.
31	Direct Purchase of Stores (Sanction and Procurement of Common User items) - For items covered by Rate / Running Contract other than central purchase of stores	Full Powers	--	--	--	--	--



Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
32	Purchase/ Upgradation/Repair/ AMC of IT Equipment/Systems Fax machine, multimedia projectors, Computer Systems of both Hardware & Software Computer Networking Equipment, and Computer Furniture etc.	Rs. 2 Lakh per transaction for purchase and Rs. 1.5 Lakhs for Upgradation/ AMC/Repair	Rs.20000/ per year for Purchase/ Upgradation/ AMC/Repair	10,000/- per year for Purchase / Upgradation/ AMC/Repair	Rs 5,000/- per year for Purchase /AMC/Repair.	Rs 5,000/- per year for Purchase /AMC/Repair.	Rs. 2,000/- per year for Purchase /AMC/Repair
33	Purchase of Computer Stationery / Consumables and Spares.	Rs 1 Lac per transaction.	Rs 75,000/- per transaction	Rs 50,000/- per annum.	Rs 20,000/- per annum.	Rs 20,000/- per annum.	Rs. 10,000/- per annum.
34	Power to sanction On Job Training (OJT) aids like Television Set, Projector, DVD Player and Digital Camera with their consumables etc (Miscellaneous / Contingent expenses)	Rs. 2 lakhs Per transaction	--	--	--	--	--
35	Sanction of expenditure for air lift of materials/ eqpt.	Rs 10,000/- in each Case	--	--	--	--	--

Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
36	Sanction of expenditure on account of advertisement charges	Full Powers.	Rs 10,000/- Per transaction	--	--	--	--
37	Hiring of civil Transport in the case of operational and administrative necessity in the event of non-availability of Govt Tpt (Subject to the latest Govt. Instructions).	Rs 10,000/- per month for HQrs.	Rs 5,000/- per month.	Rs 2,500/- per month	Rs 1,500/- per month	Rs 1,500/- per month	Rs. 1,000/- per month
38	Sanction of expenditure for testing of raw material required for the manufacture of Defence eqpts from reputed labs in Private or Public.	Rs. 50,000/- per transaction subject to Rs. 2 Lakh per annum	Rs. 25,000/- per transaction subject to Rs. 1 Lakh per annum	Rs. 15,000/- per transaction subject to Rs.50000/- per annum	--	--	--
39	Sanction of expenditure for testing of eqpt required for Defence purpose from reputed labs in Private or Public Sectors.	Rs. 50,000/- per transaction subject to Rs. 2 Lakh per annum	Rs. 25,000/- per transaction subject to Rs. 1 Lakh per annum	Rs. 15,000/- per transaction subject to Rs.50000/- per annum	--	--	--

Sl. No.	Item/Nomenclature	Extent of Powers					
		Dir. Gen.	DDG	Director	P.Sc.O	SSO-I	SSO-II
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
40	Sanction for adjustment of expenditure under different components (as per DFPR – 1978)	Up to 20% from one component to another.	--	--	--	--	--
41	Central Purchase of stores	<p>Full Powers within the annual appropriation placed at his disposal for the purpose.</p> <p>CONDITIONS:</p> <p>(i) The normal procedure and conditions of Purchase of Stores, execution of contracts as laid down by Ministry of Finance, Ministry of Industries, Deptt. Of Supplies, DGS&D etc. shall be strictly followed.</p> <p>(ii) These Powers will not be re-delegated / or sub-delegated</p> <p>NOTE : These powers will not be exercised for the purchase of equipment and stores for which Govt. Sanction is required.</p>	--	--	--	--	--
42	Grant of Fees/Honorarium	Rs 2,500/- in each case for specified work or series of specified work in a year	--	--	--	--	--

***** END *****